

SCOUT TROOP BUILDING USE REQUIREMENTS

The following requirements must be met in order for your scout group to use the Richfield or Plat Schools for your meetings.

- Each member of your group should obtain a written note at the beginning of the school year allowing them to stay after school to participate in the scout meetings for **the entire school year**. The scout leader should collect these notes and provide a copy to the office at either school once you have collected them all or before your first scheduled meeting. If any student does not get a note for the entire school year, we will not allow phone calls home to get permission to stay each week. These students will be sent home on the bus. Please compile a list of all students in your group that have a permission slip so the teacher can quickly reference the list rather than looking through the permission slips.
- The leader must provide a calendar of meeting dates to the office at either school for the entire year. You must indicate which grade level your scout group is. We will distribute this schedule to the appropriate teachers. If you make changes to this schedule, the school must be kept informed so we can let the appropriate teachers know of the changes.

We appreciate your cooperation in following these procedures in order to make the scouting year run smoothly for both the school and your group.

_____ I have read the Scout Troop Building Use Requirements **(Please initial and return with your completed building use form)**